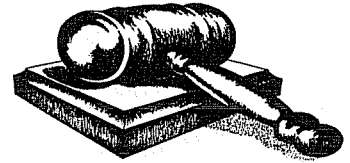


**CITY OF MONROE
CIVIL SERVICE COMMISSION**

MINUTES OF THE REGULAR MEETING HELD ON Wednesday, September 9, 2015

Minutes of the Regular Civil Service Commission Meeting held on Wednesday, September 9, 2015 at 8:30 a.m. in the Third Floor Conference Room at Monroe City Hall.



PRESENT: President Vittoe, Commissioners Roberts and Crutchfield.

EXCUSED:

OTHERS PRESENT: Michelle LaVoy, Clerk-Treasurer
Peggy Howard, H.R. Director
Tom Ready, City Attorney
Charles McCormick, Deputy Police Chief
Rob Wight, Chief of Fire
Brent Newsom, Firefighter
Scott Smiley, Firefighter

Approval of Minutes

Commissioner Roberts made a motion to approve the minutes dated June 10, 2015.

Commissioner Crutchfield seconded the motion.

Ayes: 3 Nays: 0

Motion carried.

New Business

A. Preliminary review of the Civil Service Manual

Peggy Howard, Human Recourses Director stated that the City will have changes for clarification and will provide that information prior to the next meeting.

Tom Ready, City Attorney provided a memo about the grievance process and solicited any comments/input prior to the next meeting. Tom suggested review of page 3, the opinion in particular.

Commissioner Roberts asked if there were significant changes to the manual. It is thought that it is mostly about the grievance process.

President Vittoe requested a clearer definition of Public Safety from Council.

Old Business

None

Public Comments

Peggy Howard stated that the Public Safety Eligibility list has been exhausted. She will bring a new list forward at a special meeting.

President Vittoe commented that the manual should reflect those it is to serve.

Adjournment

With no other business before the Commission, it was moved by Commissioner Crutchfield and supported by Commissioner Roberts to adjourn the meeting at 8:41 a.m.

Ayes: 3 Nays: 0

Motion carried.

Michelle J. LaVoy
Civil Service Secretary
September 16, 2015